



The West Fargo City Commission met on Monday, January 30, 2012, at 5:30 P.M. Those present were Rich Mattern, Lou Bennett, Mark Simmons, Mike Thorstad and Duane Hanson. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Order of Agenda. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Simmons seconded to approve the Minutes of January 16, 2012. No opposition. Motion carried.

There were no Building Permit reports.

There were no Commissioner Committee Reports.

The Auditor's Reports for December 2011 were received by the Commission.

Commissioner Hanson moved and Commissioner Bennett seconded to approve the following items on the Consent Agenda:

Bills

Games of Chance:

West Fargo Exchange Club for Raffle to be held April 13, 2012 at Speedway Event Center

Valley Vintage Car Club, Inc. for Raffle to be held March 1, 2012 to April 30, 2012, at Border Town

West Fargo VFW Cooties Pup Tent #8 for Raffle to be held March 29, 2012, at VFW

Julie Kottsick ALS Jamboree for Raffle to be held February 1, 2012 to March 31, 2012 at Spitfire

Designation of Depositories: Alerus Financial Bank, First International Bank and Trust, Gate City, State Bank and Trust, Union State Bank, Wells Fargo Bank, Western State Bank and Starion Bank

Resolution Directing Assessment to be Levied in Water and Sewer Improvement District No. 1219, Sewer, Water, Street and Storm Improvement District No. 1227, Sewer, Water, Storm and Street Improvement District No. 1228, Water, Sewer, Street and Storm Improvement District No. 1230, Street Improvement District No. 2210 and Street and Storm Improvement District No. 2212

Gaming Site Authorizations: Delta Water Fowl Inc. at Speedway Event Center and Fargo West Rotary at Fargo Harley Davidson

Sewer, Water, Storm and Street Improvement District No. 1234 (23rd Avenue East and 7th Street East): Approve Engineer's Report and authorize preparation of Plans and Specifications

Street Improvement District No. 2215 (7th Street East – 36th to 40th Avenue East): Create Assessment District and authorize City Engineer to prepare Engineer's Report

No opposition. Motion carried.

Director of Parks and Recreation Barb Erbstoesser appeared to update the Commission on a community center and aquatics facility in the City of West Fargo. A Memorandum of Understanding for a Feasibility Study of Community Center & Aquatics Facility was reviewed by the Commission. After discussion, Commissioner Simmons moved and Commissioner Thorstad seconded to authorize the Mayor to sign the Memorandum of Understanding. No opposition. Motion carried. City Auditor James Brownlee advised the Commission that a work group has been organized to proceed on this project.

City Attorney Brian Neugebauer appeared before the Commission on the assessments for Sidewalk District No. 6049 and provided the Assessment List. A Public hearing was held. There was no public comment and the hearing was closed. The Board considered the question of the approval of the assessment list for Sidewalk District No. 6049 as prepared by the Engineer for the City of West Fargo. It was moved by Commissioner Simmons and seconded by Commissioner Bennett that the assessment list for Sidewalk District No. 6049 of the City of West Fargo, as prepared by the City Engineer of the City of West Fargo, be and the same is hereby confirmed. No opposition. Motion carried.

Police Chief Arland Rasmussen appeared before the Commission to report there were no problems with the background check for Dean Vierkant, Manager of Goodfellas Pizza.

Planning Director Larry Weil appeared before the Commission on the request to change the street names in Shadow Wood 5th Addition from 3rd Street East to Shadow Wood Lane East and Violette Place East to 35th Avenue East. After discussion, Commissioner Bennett moved and Commissioner Hanson seconded to adopt the Resolution with the requested street name changes. No opposition. Motion carried.

Senior Planner Steven Zimmer appeared before the Commission to review the updated Site Plan Review for Costco which would slide the building to the east 100 feet and place employee parking on the west side of the building. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the updated Site Plan for Costco. No opposition. Motion carried.

City Auditor James Brownlee appeared before the Commission on the request to purchase IT Equipment for tracking requests from developers and the public on items such as plats, building plan reviews, license and registrations and code enforcement, and a Budget Amendment in the amount of \$67,232 for 2012. Senior Planner Steven Zimmer also appeared before the Commission. After discussion, Commissioner Hanson moved and Commissioner Bennett seconded to approve the purchase of IT equipment and to approve the budget amendment for 2012. No opposition. Motion carried.

City Auditor James Brownlee appeared before the Commission on the Budget Amendments of \$6,698,207.75 for 2011. After review, Commissioner Bennett moved and Commissioner Simmons seconded to approve the Budget Amendments for 2011 as presented by City Auditor James Brownlee. No opposition. Motion carried.

There were no Non-Agenda items.

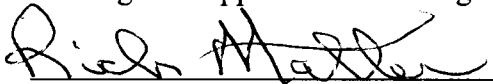
City Administrator Jim Brownlee gave the following report to Commissioners:

Provided each Commissioner with year-end final Campaign Contribution Reports

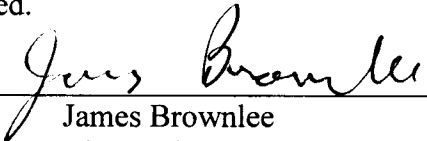
Larry Lubben and the West Fest Committee met January 30, 2012 and would like input on a theme for West Fest and names for a Grand Marshall

There was no correspondence.

Commissioner Bennett moved and Commissioner Hanson seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor